

ERIE RISE LEADERSHIP ACADEMY CHARTER SCHOOL
BOARD MEETING MINUTES
THURSDAY, May 20, 2021
Conference Call Number (978)-990-5164
Access Code#1580310

Section I: Call to Order

Meeting was called to order at 6:06pm by the Board Chairperson Ms. Constance Ratcliff. The body was led in the pledge of allegiance to the Flag by Mr. Kuzma followed by a prayer from Dr. Smith.

A. Roll Call

Constance M. Ratcliff (Chairperson)-Present
Ed Williams Board (Vice Chairperson) -Present
Sonya Adams (Board Treasurer) - Present
Wayne Patterson (Board Secretary) -Present
Dr. Margaret Smith-Present
Shantel Hilliard-Present
Tim Kuzma-Present
Michael Hooks-Present

Non-Board Members

Attorney Thomas Fitzpatrick-Present

Rise Staff

Aubrey Favors, Interim CEO- Present
Dianntha McCaughtry, Interim Principal- Present
Homer Smith- Excused
Pearl Jeffries- Excused
Anthony Nicoletta- Present
Gabrielle Malinowski- Present
Robert Compton-Present
Eduardo Tapia-Present

B. Approval of Agenda

Resolved, that the Board of Trustees of Erie Rise Leadership Academy Charter School motion to approve the May 20, 2021 meeting agenda with the necessary corrections. Motion by Dr. Margaret Smith seconded by Ms. Constance M. Ratcliff

Final resolution: Motion carries

Yea: Constance Ratcliff, Ed Williams, Sonya Adams, Dr. Margaret Smith, Shantel Hilliard, Tim Kuzma, Michael Hooks

C. Approval of Minutes

Resolved, that the Board of Trustees of Erie Rise Leadership Academy Charter School motion to approve the May 20, 2021 meeting minutes with the necessary corrections. Motion by Mr. Shantel Hilliard seconded by Dr. Margaret Smith.

Final resolution: Motion carries

Yea: Constance Ratcliff, Ed Williams, Sonya Adams, Dr. Margaret Smith, Shantel Hilliard, Tim Kuzma, Michael Hooks

Section II: Reports

A. Hearing of Citizens

N/A

B. CEO Report- Mr. Favors

- The following were discussions among board members regarding the CEO report:
 - The conflict of interest,
 - Three Title 1 regulations policies
 - Promotion and retention policy
 - Lease review of our building

C. Finance and Audit Committee Report: Presented by Madam Treasury, Ms. Adams

- The following were discussions among board members regarding the finance report:
 - Summary of the balance sheet and financials for the month of April

Section II: Reports Continued

- Reviewed the May A/P Summary of the amount \$283,362
- PDA Lease

D. Principal Report by Principal Mrs. McCaughtry

- The following were discussions had among board members regarding the principal report:
 - CDT Report concerning Math and ELA
 - Summer school starting July 5

E. Human Resources by CEO Mr. Favors

- The following were discussions had among board members regarding the human resources report:
 - Two new bus drivers Julian Hunter and Harold Horton.

F. RFO Report

- a. N/A

Section III. Resolution:

Approval of Report:

A. CEO, Principal, Human Resources, and RFO Report

Resolved that the Board of Trustees of Erie Rise Leadership Academy Charter School motion to approve the May 20, 2021 Interim CEO Report, Interim Principal Report, HR Report and RFO Report with the necessary corrections. Motion by Dr. Margaret Smith seconded by Mr. Tim Kuzma

Final resolution: Motion carries

Yea: Constance Ratcliff, Ed Williams, Dr. Margaret Smith, Shantel Hilliard, Tim Kuzma, Michael Hooks

B. Finance and Audit Committee Report:

Resolved that the Board of Trustees of Erie Rise Leadership Academy Charter School motion to approve the April 15, 2021 Finance and Audit Committee Report and all documents submitted thereby, the AP Summary in the amount of \$157,784.21 operation to the savings account which shall be incorporated into the record of this meeting with the necessary corrections. Motion by Ms. Shantel Adams seconded by Dr. Margaret Smith.

Final resolution: Motion carries Yea: Constance Ratcliff, Ed Williams, Wayne Patterson, Dr. Margaret Smith, Shantel Hilliard, Tim Kuzma, Michael Hook

Section IV: Unfinished Business

A. N/A

Section V: New Business by Mr. Williams

- A. Adopting new board members
- B. Confirm current board members status

Executive Session 7:20 p.m. Notes May 20, 2021

- A. Durham Bus contract
- B. RTK
- C. Interim CEO Evaluation Update/Contract

Executive Session concluded at 8:40 p.m. The General Session was called back to order at 8:40 p.m. A motion by Mr. Williams and second Dr. Smith to adjourn and return to General Session. Motion to carried.

General Session commenced at 8:41. Moved to adjourn at 8:42 p.m. Motion carried, meeting adjourned.

Motion to adjourn meeting.

Motion by Dr. Margaret Smith second by Mr. Tim Kuzma.

Final Resolution: Motion Carries

Yea: Constance Ratcliff, Ed Williams, Sonya Adams, Wayne Patterson, Dr. Margaret Smith, Shantel Hilliard, Tim Kuzma, Michael Hooks