

January Board Meeting Notes 1/20/2022

Erie Rise Leadership Academy CS  
1006 W 10<sup>th</sup> Street, Erie PA 16502  
Board of Director Meeting  
6:00PM (Via Zoom)

1. Roll Call & Call to Order by Dr. Margret Smith at 6:14pm
  - a. Mike Hooks – Present
  - b. Shantel Hillard- Present
  - c. Dr. Margret Smith (Board Chair)- Present
  - d. Ed Williams (Vice-Chair)- Present
  - e. Constance Ratcliff (Secretary)- Present
  - f. Diva Ricart - Present
  - g. Tom Fitzpatrick (Attorney)- Present
2. Motion to approve the January agenda
  - a. Mr. Williams made a motion
  - b. Mr. Hillard second
  - c. Roll Call:
    - i. Mike Hooks – Yes
    - ii. Shantel Hillard- Yes
    - iii. Dr. Margret Smith- Yes
    - iv. Ed Williams- Yes
    - v. Constance Ratcliff- Yes
    - vi. Diva Ricart – Yes
  - d. Agenda accepted
3. Motion to approve minutes from the December board meeting
  - a. Mrs. Ricart made a motion to approve
  - b. Mr. Hillard second
  - c. Minutes approved
4. Hearing of Citizens
  - a. None
5. CEO Report
  - a. Delivered by Mr. Favors
6. Finance and Audit Committee Report
  - a. Administered by Mr. Williams
  - b. Seeking approval of AP summary (\$253,083.33)
7. Approval of Reports
  - a. ERLACS BOT motion to approve CEO report inclusive the Federal Procurement Policy, the Principals Report, and the Human Resources Report.
    - i. Mr. Williams made a motion to approve
    - ii. Mr. Hooks second
    - iii. Roll Call
      1. Mr. Hooks- yes
      2. Mrs. Ratcliff-yes
      3. Mr. Williams- yes
      4. Dr. Smith- yes

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5. Mr. Hillard- yes
6. Mrs. Ricart- yes
- b. ERLACS BOT motion to approve Finance and Audit Report in full. Inclusive of the AP of \$253,083.33.
  - i. Mrs. Ricart made a motion to approve
  - ii. Mr. Hooks second
  - iii. Roll Call
    1. Mr. Hooks- yes
    2. Mrs. Ratcliff-yes
    3. Mr. Williams- yes
    4. Dr. Smith- yes
    5. Mr. Hillard- yes
    6. Mrs. Ricart- yes
8. Unfinished Business
  - a. Academic Committee Report
    - i. Mr. Hillard gave an update on the Principal interview process
    - ii. Mr. Hillard gave an update on BTW Center partnerships with Erie Rise
  - b. Payroll Committee Report
    - i. Mr. Williams gave an update
  - c. Family Committee Report
    - i. Mr. Hooks gave an update on in house haircutting station
  - d. Board Training
  - e. Health Care Professions
9. New Business
  - a. Parent Academy
    - i. Postponed
  - b. Pension Update
    - i. Delayed
  - c. Building Lease
    - i. Tabled until the executive session
10. Executive Session
  - a. Board moved into executive session
  - b. Motion made by Mrs. Ratcliff
  - c. Seconded by Mr. Williams
  - d. Roll Call
    - i. Mr. Hooks- yes
    - ii. Mrs. Ratcliff-yes
    - iii. Mr. Williams- yes
    - iv. Dr. Smith- yes
    - v. Mr. Hillard- yes

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- vi. Mrs. Ricart- yes
- e. Board left general session at 7:25
- 11. Board returned to general session at 8:45
  - a. Motion to accept lease agreement with GECAC with escape clause and the Bus Contract with ESD for 20-21
    - i. Motion made by Mrs. Ratcliff
    - ii. Mrs. Ricart second
    - iii. Roll Call:
      - 1. Mr. Hooks- yes
      - 2. Mrs. Ratcliff-yes
      - 3. Mr. Williams- yes
      - 4. Dr. Smith- yes
      - 5. Mr. Hillard- yes
      - 6. Mrs. Ricart- yes
    - iv. Board approved the items
  - b. Meeting adjourned at 8:48
  - c. Motion to adjourn by Mr. Williams
  - d. Second by Mrs. Ricart