

March Board Meeting Notes 3/17/2022

Erie Rise Leadership Academy CS  
1006 W 10<sup>th</sup> Street, Erie PA 16502  
Board of Director Meeting  
6:00PM (Via Zoom)

1. Roll Call & Call to Order by Dr. Smith at 6:17pm
  - a. Mike Hooks – Present
  - b. Shantel Hillard- Present
  - c. Dr. Margret Smith- Present
  - d. Ed Williams- Present
  - e. Constance Ratcliff- Present
  - f. Diva Ricart - Present
  - g. Tom Fitzpatrick- N/A
2. Motion to approve the February agenda
  - a. Mrs. Ratcliff added Charter School Conference discussion to agenda (New Business)
  - b. Mrs. Ratcliff made motion to accept the agenda
  - c. Mrs. Ricart second
  - d. Roll Call:
    - i. Mike Hooks – Yes
    - ii. Shantel Hillard- Yes
    - iii. Dr. Margret Smith- Yes
    - iv. Ed Williams- Yes
    - v. Constance Ratcliff- Yes
    - vi. Diva Ricart – Yes
  - e. Agenda accepted with an addition
3. Motion to approve minutes from the February board meeting
  - a. Mrs. Ratcliff made motion to approve
  - b. Mr. Hillard second
  - c. Minutes approved
4. Hearing of Citizens
  - a. None
5. CEO Report
  - a. Delivered by Mr. Favors
  - b. Educational report delivered by Mr. Krakoff
  - c. HR report delivered by Mr. Favors
  - d. Mr. Smith gave an RFO/Special Programs update
6. Finance and Audit Committee Report
  - a. Administered by Mr. Williams
  - b. Seeking approval of AP summary in the amount of \$202,327.26
7. Approval of Reports
  - i. Mrs. Ratcliff made motion to approve the CEO report with the stipulation Mr. Williams reviews and approves the salaries on the HR report and the Solicitor reviews the contracts.
  - ii. Mrs. Ricart second
  - iii. Roll Call

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1. Mr. Hooks- yes
  2. Mrs. Ratcliff- yes
  3. Mr. Williams- yes
  4. Dr. Smith- yes
  5. Mr. Hillard- yes
  6. Mrs. Ricart- yes
  - iv. Mrs. Ratcliff made a motion to approve the Finance report inclusive of the AP
  - v. Mr. Hillard second
  - vi. Roll Call
    1. Mrs. Ricart- yes
    2. Mr. Hooks- yes
    3. Mr. Hillard- yes
    4. Mrs. Ratcliff- yes
    5. Mr. Williams- yes
    6. Dr. Smith- yes
  - b. The BOT accepted the reports
8. Unfinished Business
- a. Academic Committee
    - i. Update given by Mr. Hillard regarding the Mercyhurst agreement
  - b. SEL Update
    - i. Dr. Smith gave an update on SEL within the building
      1. Students as well as staff
  - c. Act 55 BOT training
    - i. 9:00am Saturday 3/19/2022
  - d. LECOM Update
    - i. On Hold
  - e. Building Lease
    - i. On Hold
  - f. Statement of Financial Intent
    - i. Due back to CEO by 4/1/2022
9. New Business
- a. 2022 NUSA Conference
    - i. Business growth & networking opportunity
    - ii. Overview given by Mr. Hillard & Mrs. Ratcliff
    - iii. Mrs. Ratcliff asked for a travel stipend of \$612 by 4/1/2022
  - b. National Charter School Conference
    - i. Mrs. Ratcliff will send information to the BOT
    - ii. June 19<sup>th</sup>-22<sup>nd</sup>
  - c. PCCD Grant will be viewed at the school level
  - d. School Organizational Chart

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- i. Developed at school level, given to Mr. Hooks

10. Executive Session

- a. Board moved into executive session at 8:02
  - b. Motion made by Mr. Hooks
  - c. Seconded Mr. Hillard
11. Board returned to general session at 9:26pm
- a. Motion to adjourn made by Mrs. Ricart
  - b. Seconded by Mr. Williams