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ERIE RISE LEADERSHIP ACADEMY CHARTER SCHOOL  
1006 West 10<sup>th</sup> Street, Erie PA  
BOARD OF DIRECTORS MEETING  
Thursday, May 19, 2022  
6:00 P.M. ZOOM

**AGENDA**

**SECTION I: CALL TO ORDER**

Opening Colloquy

This May 19, 2022 meeting of the Erie RISE Leadership Academy Charter School Board of Directors is hereby called to Order. The time is 6:00 PM. My name is Dr. Margaret Smith. I am the Chairperson of this Board and I will facilitate this scheduled April Board meeting. This is a public meeting that was properly advertised on June 25, 2021 pursuant to the Pennsylvania Sunshine Act in the Erie Times newspaper.

- Due to the Covid-19 this governance body will still abide by the Act, and to the best extent possible, conduct official business in public.
- A record of this meeting and all board meetings are available to the public.
- The Board will take extra measures to communicate during COVID-19 to ensure public trust.

Here is the contact information for the public to hear the meeting live and submit their questions:

*CONFERENCE CALL Dial In NUMBER (978) 990-5164 ACCESS NUMBER: 1580310*

All members of the public are welcome, to listen to the board conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time. At this time we will stand and recite the Pledge of Allegiance.

Now we will take a brief moment of silence.

At this time, I will ask that Roll Call be taken.

A. Roll Call

**Board Members Present:**

Dr. Margaret Smith, President  
Mr. Ed Williams, Vice President/Treasure  
Mrs. Constance M. Ratcliff, Secretary  
Mr. Shantel Hilliard, Director  
Mr. Michael Hooks, Director

**By Invitation: Non-Board Members:**

**Attorney Thomas Fitzpatrick**

**Board Members Absent:**

B. Approval of Agenda

MOTION

SECOND

VOTE:

PASS

FAIL

**R151015374 Approval of the May 19, 2022 Agenda**

RESOLVED, that the Board of Directors of Erie RISE Leadership Academy Charter School hereby approves the May 19, 2022 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

C. Approval of Minutes

MOTION

SECOND

VOTE:

PASS

FAIL

**R151015376 Approval of Minutes of April 21, 2022 Meeting.**

RESOLVED, that the Board of Directors of Erie RISE Leadership Academy Charter School hereby approves the Minutes of the April 21, 2022 of the Erie RISE Leadership Academy Charter School Board of Directors.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

A. Hearing of Citizens

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is Tom Fitzpatrick with Mincey Fitzpatrick Ross, LLC, and General Counsel to the Board of Directors of Erie RISE Leadership Academy Board of Directors. Will you please state your name for our records?

You will have three minutes to address the Board. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>

B. CEO Report

C. Finance and Audit Committee Report

**SECTION III: RESOLUTIONS**

A. APPROVAL OF REPORTS

MOTION

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SECOND

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VOTE:

[ ] PASS

[ ] FAIL

**R1510151378 Reports of the CEO**

RESOLVED, the Board of Directors of Erie RISE Leadership Academy Charter School accepts the CEO Reports and all documents submitted thereby, which shall be incorporated into the record of this meeting.

**R151015380 Reports of the Finance and Audit Committee**

RESOLVED, the Board of Directors of Erie RISE Leadership Academy Charter School accepts the Finance Reports and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

**SECTION IV: UNFINISHED BUSINESS**

- A. Academic Committee Report – Mr. Shantel Hilliard
- B. Personnel/Family Committee Report – Mr. Michael Hooks
- C. Financial Interest Statements (#2 of Charter Renewal)
- D. 2022 National Charter School Conference update
- E. SCHOOL SAFETY PROTOCOL
- F. TECHNOLOGY PLAN REVIEW & UPDATES (PG 4 # 2 OF CHARTER RENEWAL)
- G. BOARD TRAINING INFORMATION SUBMITTED TO ESD (SECTION 4 CHARTER RENEWAL)

MOTION

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SECOND

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VOTE:

[ ] PASS

[ ] FAIL

**SECTION V: NEW BUSINESS**

- A. 22-23 SCHOOL STAFFING ORGANIZATIONAL CHART
- B. BEHAVIOR DISCIPLINE
- C. SCHOOL ENROLLMENT CONTRACT
- D. UNIFORM VENDOR
- E. MIDDLE SCHOOL PERSONNEL (EXECUTIVE SESSION)
- F. CHARTER RENEWAL CHECK LIST
- G. MENTAL HEALTH SERVICES
- H. BUDGET PROPOSAL

ADJOURNMENT GENERAL SESSION

MOTION

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SECOND

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VOTE:

[ ] PASS

[ ] F

MOTION

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SECOND

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**R151015384 Executive Session:**

- A. ATTORNEY FITZPATRICK –UPDATES
- B. SCHOOL STAFFING 2022-2023

RESOLVED, the Board of Directors of Erie RISE Leadership Academy Charter School accepts the update, discussion and approvals of items listed for Executive Session. Said updates, discussion and approvals shall be incorporated into the minutes of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>