

ERIE RISE LEADERSHIP ACADEMY CHARTER SCHOOL
1006 West 10th Street, Erie PA
BOARD OF DIRECTORS MEETING
Thursday, August 18, 2022
6:00 P.M. ZOOM

AGENDA

SECTION I: CALL TO ORDER

Opening Colloquy

This August 18, 2022 meeting of the Erie RISE Leadership Academy Charter School Board of Directors is hereby called to Order. The time is 6:00 PM. My name is Dr. Margaret Smith. I am the Chairperson of this Board and I will facilitate this scheduled August Board meeting. This is a public meeting that was properly advertised on June 25, 2021 pursuant to the Pennsylvania Sunshine Act in the Erie Times newspaper.

- Due to the Covid-19 this governance body will still abide by the Act, and to the best extent possible, conduct official business in public.
- A record of this meeting and all board meetings are available to the public.
- The Board will take extra measures to communicate during COVID-19 to ensure public trust.

Here is the contact information for the public to hear the meeting live and submit their questions:

CONFERENCE CALL Dial In NUMBER (978) 990-5164 ACCESS NUMBER: 1580310

All members of the public are welcome, to listen to the board conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time. At this time we will stand and recite the Pledge of Allegiance.

Now we will take a brief moment of silence.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:

Dr. Margaret Smith, President
Mr. Ed Williams, Vice President/Treasure
Mrs. Constance M. Ratcliff, Secretary
Mr. Shantel Hilliard, Director
Mr. Michael Hooks, Director

By Invitation: Non-Board Members:

Attorney Thomas Fitzpatrick

Board Members Absent:

B. Approval of Agenda

MOTION

SECOND

VOTE:

PASS

FAIL

R151015374 Approval of the August 18, 2022 Agenda

RESOLVED, that the Board of Directors of Erie RISE Leadership Academy Charter School hereby approves the August 18, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

C. Approval of Minutes

MOTION

SECOND

VOTE:

PASS

FAIL

R151015376 Approval of Minutes of July 21, 2022 Meeting.

RESOLVED, that the Board of Directors of Erie RISE Leadership Academy Charter School hereby approves the Minutes of the July 21, 2022 of the Erie RISE Leadership Academy Charter School Board of Directors.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. Hearing of Citizens

Community Comment Colloquy (General Counsel)

Good Evening, my name is Tom Fitzpatrick with Mincey Fitzpatrick Ross, LLC, and General Counsel to the Board of Directors of Erie RISE Leadership Academy Board of Directors. Will you please state your name for our records?

You will have three minutes to address the Board. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>

A. Collaborative Report

B. Compliance Report

C. Finance and Audit Committee Report

SECTION III: RESOLUTIONS

A. APPROVAL OF REPORTS

MOTION

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SECOND

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VOTE:

[] PASS

[] FAIL

R1510151378 Reports of the CEO

RESOLVED, the Board of Directors of Erie RISE Leadership Academy Charter School accepts the CEO Reports and all documents submitted thereby, which shall be incorporated into the record of this meeting.

R151015380 Reports of the Finance and Audit Committee

RESOLVED, the Board of Directors of Erie RISE Leadership Academy Charter School accepts the Finance Reports and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION IV: UNFINISHED BUSINESS

- A. Academic Committee Report/H.R. Director Job Announcement -Mr. Shantel Hilliard
- B. Employee Infraction/Family Committee Report – Mr. Michael Hooks
- C. Technology Plan Review & Updates – Mr. Krakoff and Mr. English
- D. School Safety Protocol/School Enrollment Contract – Mr. Krakoff and Mr. English
- E. Uniform Vendor – Mr. Krakoff and Mr. English
- F. Mental Health Services/Guidance Counselor
- G. Staff Retreat – Mr. Krakoff and Mr. English
- H. CEO Director Job Announcement currently on the website
- I. Merit Based Salary Incentive with codified process
- J. Summer Enrichment Program Update
- K. Implementation of over summer time clock

SECTION V: NEW BUSINESS

- A. Procedure Manual for Building Management
- B. Employee Health Insurance
- C. Enrollment Strategies
- D. On boarding new employees
- E. Standards and Administrators Policy
- F. Donated Supplies Inventory Policy Manual
- G. RFO New School Year Roll Out
- H. School Staffing Organizational Chart – Mr. Ed Williams

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

ADJOURNMENT GENERAL SESSION

MOTION

SECOND

R151015384 Executive Session:

A. ATTORNEY FITZPATRICK –UPDATES

RESOLVED, the Board of Directors of Erie RISE Leadership Academy Charter School accepts the update, discussion and approvals of items listed for Executive Session. Said updates, discussion and approvals shall be incorporated into the minutes of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>