

# Erie Rise Leadership Academy Charter School

Board of Trustees: Dr. Margaret Smith, Ed Williams, Constance Ratcliff, Shantel Hilliard, and Michael Hooks  
School Administrators: David Krakoff, Educational Director & Michael English Sr, Principal

The Board of Directors of Erie RISE Leadership Charter Academy in Erie, Pennsylvania is now accepting resumes of highly qualified visionary leaders to identify as its next Chief Executive Officer. The successful candidate will be expected to assume this position in the fall of 2022.

## **Duties and Responsibilities**

*Executive Leadership* – Collaboratively align school-wide priorities and set an overarching strategic vision for Erie RISE Leadership Academy Charter School (ERLACS); serve as the primary point of contact, and establish and maintain a meaningful and productive working relationship with the charter school’s authorizer; adhere to timelines established by the Board of Directors and the Authorizer; provide support/guidance to the school’s instructional leadership team in the development and effective implementation of the school’s instructional program leading to academic success to all 400+ students.

*Management and Operations* – Serve as the direct manager and partner to the school’s leadership team; provide support/guidance around best practices for managing and developing the entire staff to ensure Erie RISE Leadership Academy Charter School promotes a culture of professional growth, high student achievement, and a safe physical and social-emotional school environment; manage the operational budget, ensuring effective fiscal stewardship and sustainability for the organization; understand and manage charter school law, policy, and protocols of the State of Pennsylvania.

*Supervisory Responsibilities* – Manage subordinate supervisors who supervise employees within the teaching staff, Title One staff, Special Education department, Student Support services, School Nurse, Bus Aides, and Cafeteria Staff.

*External Relations and Fundraising* – Advance ERLACS public brand by serving as an active and magnetic ambassador for ERLACS’ mission and vision with key stakeholders, including representing ERLACS locally and beyond to assist in fostering significant donor relationships, cultivating corporate support and strategic partnerships throughout the Western Pennsylvania region (and beyond) that contribute to enriching and collaborative experiences for ERLACS’ students, teachers, and families.

## **Qualifications**

Commitment to ERLACS mission and belief that all students can learn | Ability to lead and inspire others to deliver high performance | Strong strategic thinking and planning skills, with the ability to leverage qualitative and quantitative information in decision-making | Ambitious and innovative mindset with a track record of translating strategy into action and delivering results | Exceptional communicator; adept at sharing information both verbally and written in a way that resonates with a variety of audiences, both internally and externally | Understanding of the complexity of managing school-based organizations, and the ability to communicate effectively with a full range of stakeholders involved in a school’s community | Ability and desire to work

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with a socioeconomically and racially diverse community with the ability to connect and collaborate across lines of difference.

## **Education and Experience**

Master's degree in Education or similar field of study | Minimum of 10 years professional experience (preferably in a K-8 school setting) with a strong passion for advancing educational achievement | Extensive charter school management experience (preferably leaders and/or educators) with a track record of success in leading and sustaining a high-performing organization | Experience cultivating partnerships with individuals and institutions across the public, private, and philanthropic sectors | Experience effectively managing complex budgets and the strategic allocation of resources.

## **Physical Requirements**

Ability to perform physical activities associated with duties and responsibilities of the position. Occasional travel will be required.

## **Job Duration**

Permanent

## **Salary and Benefits**

This position offers a competitive salary and benefit package that is consistent with organizations of this size.

## **How to Apply**

Candidates from diverse cultural backgrounds are highly encouraged to apply. Applicants should send a cover letter and resume to Dr. Christian Anderson, CEO Search Consultant, at: [c.anderson@iconicla.net](mailto:c.anderson@iconicla.net) AND [t.joy@iconicla.net](mailto:t.joy@iconicla.net)

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