

# **Erie Rise Collaborative Leadership Board Report**

*January 19, 2023*

David Krakoff; Educational Director

Michael A English Sr; Principal

## ***Collaborative Partnership:***

- We are continuing our collaboration of school leadership with both parties sharing responsibilities of management, supervision, and overall culture.
- The second staff outing was a success. The staff enjoyed a meal, socialized, and from all accounts really enjoyed themselves and the appreciation shown.

## ***School Successes:***

- The campus is now secure with all keyless access points active and all staff having an assigned keyless entry card. Staff sign an agreement to pay for replacement.
- The Title 1 team has been doing an exceptional job working with students in small groups and test data is steadily showing gains in all areas.
- The 21st Century Intervention and Enrichment Afterschool Program has begun with 150 students enrolled. Program improvements were state approved and the budget has been resubmitted for approval. Once returned it will be submitted to the Finance Committee for payroll and other expenditure purposes.

## ***School Critical Needs:*** (To be discussed during departmental reporting)

- Personnel
  - Allocate ESSER funds for special education teachers pay increase
  - Allocate ESSER funds for special education teachers extra duty pay
- Technology
  - Current technology needs are:
    - Student laptops (325), staff laptops (80), and warranty/service package
    - Microsoft 365 A3 for staff (license quote provided) and students (free)
  - IT Management
- Restroom Maintenance
  - Restroom dispensers are being damaged; however, Mr. Boose has brought the matter to our attention and measures are being taken
    - Security staff are required to monitor restrooms on rotating basis
- Transportation
  - Bus #7 has a blown piston (Currently in the shop -5 Star)
  - Bus inspections will occur on January 26th and 27th
  - Currently two bus drivers and two drivers awaiting board approval to start
  - Buses are refueled at half tank; GetGo fuel card continue

**Departmental Reporting:**

- Department heads reported concerns and immediate action items during our scheduled Leadership Cabinet Meeting.

<b>Department</b>	<b>Report</b>	<b>Board Approval &amp; Purchase Order Request</b>
<b>Facility</b>	1. Doyle has completed the security system portion of the contract (keyless entry and door monitoring). The fire system is still being worked on.	1. N/A
<b>Maintenance</b>	1. Mr. Boose has shared the need to replace soap, paper towel, and toilet paper dispensers several times a month. He has purchased toilet paper dispensers that have a locking mechanism which seems to make a difference. 2. Starting two custodians for day shift	1. N/A
<b>Transportation</b>	1. Second bus inspections 2. Bus # 7 is in the shop for repairs	1. <b>Approve</b> the purchase of a school van to reduce fuel cost and use of school buses for short trips (CCDS)
<b>Food Services</b>	1. N/A	1. N/A
<b>Teaching &amp; Learning</b>	1. Student test data is showing gains in all areas	1. <b>Approve</b> purchase of submitted quotes from Microsoft and Nexustek (laptops, warranty, service plan, and Microsoft 365 A3) 2. <b>Approve</b> IT Management Company services
<b>Special Education</b>	1. Special Education Extended Day Protocol has been developed to ensure compliance while meeting student needs beyond the regular school day. <ul style="list-style-type: none"> <li>• Staffing (3-Special Education Teachers) <ul style="list-style-type: none"> <li>○ \$50 hourly for 12 hours per week</li> <li>○ \$50 X 12 hrs = \$600 weekly</li> <li>○ \$600 wky X 20 wks = \$12,000</li> </ul> </li> <li>• ESSER Payroll Expenditure (Requested during December Board Meeting - Ratcliff) <ul style="list-style-type: none"> <li>○ \$12,000 X 3 = \$36,000</li> <li>○ FICA \$2,754 X 3 = \$8,262</li> <li>○ Workers Comp \$360 X 3 = \$1,080</li> <li>○ Retirement \$2,880 X 3 = \$8,640</li> <li>■ Total ESSER Payroll expenditure \$51,982.00</li> </ul> </li> </ul>	1. <b>Approve</b> special education salary increases using ESSER Funds <ul style="list-style-type: none"> <li>• \$7,000 increase Ms. Shanti (w/Erie Rise 10 yrs)</li> <li>• \$5,000 increase Ms. Rizzo (1st year w/ Erie Rise)</li> <li>• Increase starting salary to \$50,000</li> </ul> 2. Approve special education extended day \$50 hourly salary for special education teachers (2) using ESSER funds
<b>Human Resources/ Staffing</b>	1. Discussions were held regarding salaries, current needs, and the need to be competitive with surrounding jurisdictions 2. As a result of recent concerns we are reassigning Mr. Barnett to AM custodial position, Ms. Sykes will be assuming her AM custodial	1. <b>Re/Assigned Staffing</b> <ul style="list-style-type: none"> <li>• Mr. Barnett transitioning to Custodian position</li> <li>• Ms. Sykes will start custodial position once cleared by HR (Previously approved)</li> </ul>

	<p>position, and Mr. Williams is up for board approval this evening to be our Custodial Supervisor</p> <p>3. As a result of Victor's departure before training Erin Carter (Child Accounting, CSIU, etc) we would like to interview and hire a Data Consultant for grant, local, state, and federal reporting. The individual would work closely with Compliance, 21st Century Grant, Title 1 Grant, Homelessness Grant, and Food &amp; Nutrition Directors</p>	<p><b>2. Approve proposed hires</b></p> <ul style="list-style-type: none"> <li>● Sandy Donnelly (21st Century)</li> <li>● Marianne Keck (21st Century)</li> <li>● Timothy Dadich (Special Education Coordinator) \$42,500</li> <li>● Garry Williams (Custodial Supervisor) \$20 hourly</li> <li>● Travis McConnaghy (Long Term Substitute) \$25 hourly</li> <li>● Tammie Gallagher (Teacher) \$47,500</li> <li>● Michelle Lawrence (Cafeteria) \$15.75 hourly</li> </ul> <p><b>2. Approve resignations</b></p> <ul style="list-style-type: none"> <li>● Brianna McCue (IT Manager)</li> </ul> <p><b>3. Approve Data Consultant position using the vacant Child Accounting position salary</b></p>
<b>Safety &amp; Security</b>	1. N/A	1. N/A
<b>Special Programs</b>	<p>1. The 21st Century Intervention and Enrichment afterschool program will consist of all students participating in enrichment classes (science discovery, math exploration, and critical thinking/ problem solving). Intervention teachers will pull students for one-on-one or small group skill instruction in ELA and Math. The first Saturday session will be January 21st.</p> <p>2. The 21st Century revised budget is approved and has been sent to the Finance Committee.</p> <p>3. Catered meals will be served beginning January due to grateful sponsorship of Mr. Matt Harris.</p>	1. N/A
<b>Special Partnerships</b>	<p>1. Mercyhurst partners treated our staff to a celebratory mixer Friday afternoon in recognition of our successful partnership</p> <p>2. Upon contract approval 18-Graduate Assistants are slated to work with teachers and classes during our day as well as after school programs accompanied by Mercyhurst Staff</p>	1. <b>Approval</b> of the new service contract extending our successful partnership through the end of the school year
<b>State Reporting</b>	<p>1. PEARS - November SNP Report was re-submitted 1/9/23 and December SNP Report was submitted 1/9/23</p> <p>2. PEARS - Child Nutrition Financial Report submitted for 2021-22</p> <p>3. It would be beneficial to have a detailed accounting of due dates for local, state, and federal reports on a monthly calendar</p>	1. N/A