

Erie Rise Leadership
 1006 West 10th Street
 Board of Trustees Meeting
 Thursday June

June Board Meeting Notes

SECTION I: CALL TO ORDER

The meeting was called to order by Dr. M. Smith.

A. Roll Call:

Board Members:

Dr. Margaret Smith, Present - Present
 Mr. Ed Williams, VP & Treasurer - Absent
 Mrs. Constance Radcliff, Secretary - Present
 Mr. Shantel Hilliard, Director - Present
 Mr. Micheal Hooks, Director - Delayed/Present
 Non Board Members:
 Michael A. English Sr., Principal - Present
 Aubrey Favors, Compliance Officer - Present
 Attorney Thomas Fitzpatrick - Absent
 Dr. Christian Anderson, Consultant - Present

B. Approval of Agenda:

Move to approve the agenda of June 15th, 2023, BOT meeting by Dr. Smith was so moved by Mrs. Constance Radcliff and second by Shantel Hilliard.

Roll Call:

Dr. Margaret Smith, yes
 Mr. Shantel Hilliard, Director - yes
 Mrs. Constance Radcliff, Secretary -yes
 Mr. Ed Williams, VP & Treasurer - not

present

Mr. Micheal Hooks, Director - not present

Pledge of Allegiance recited by Michael A. English Sr.
 Prayer by Mrs. Constance Radcliff

C. Approval of Minutes

Dr. Margaret Smith- currently do not have meeting minutes from May 2023 meeting will table this for now.

SECTION II:REPORTS

Hearing of Citizens

Dr. Margaret Smith- Do not have a hearing of citizens

Collaborative School Board Report

Delivered by Michael A. English Sr.

-School success- End of Era was a beautiful combined ceremony, Kindergarten & 5th graders were promoted, 8th grade turned tassels as practice for 12th grade graduation. The students received gift bags with a yearbook, Dr. Seuss book "Oh the Places You'll Go", gift card, treats and Erie Rise Polo shirt.

-May SMP claim was submitted, English will work on June claim Tuesday.

-Expulsion, Parent canceled June 15th meeting due to withdrawing the student.

-The Board of Trustees were provided with employees' time and attendance as requested.

-IU5/IU16, CSIU were granted access/authorization to PIMS Reporting.

-Mr. Hooks want to add an addendum to invoice for janitorial supplies invoice. He would like to review due to the cost being excessive.

Compliance Report, Transportation Report and State Reports

Delivered by Mr. A. Favors

1. Large number of items were removed from the office financial information, computers which were needed to get things completed.
2. Complaint was filed by Laura Toraz. A request was made by her lawyer for information that is being gathered, we may receive a change later. May have some good news in regards to this from Attorney Thomas Fitzpatrick.
3. 21-22 transportation agreement, working to complete a lot was lost looking to recover and a request for funds that are due.
4. Working to get a single audit of the previous school year.
5. Working with a commercial contractor to assess school items and have them removed.
6. Make sure HR is engaged in gathering information for school requirements for closing.
7. Staffing information needed with the demographic with PPID.

Finance and Audit Committee Report

Delivered by Mr. E. Williams

1. Total revenue 2 million less than budget
2. Total expenditure 1.7 million less than budget due to decrease in personal cost and timing of receipts and invoices.

3. Net change this period -240,000 projecting net deficit of 736,000 driven by enroll short fall and expenditure reductions.
4. 21st Century total revenue 164,000, which are 102,000 less than budget. Lease reimbursement, need to adopt a board resolution, authorizing Charter choices to file the application for lease reimbursement.
5. AP Summary is 85,225.43 maybe some invoices that will be questioned.

SECTION III: RESOLUTIONS

APPROVAL OF REPORTS

Reports of Collaborative School Board Report

Move to approve the following by Mrs. Constance Radcliff was moved by and second by Mr. Michael Hooks

1. Graduation
2. Expulsion
3. Review for the large excessive maintenance order invoice
4. Resolution- Board approved submission of Rent Reimbursement 2022-23 when forms become available.

Roll Call:

Dr. Margaret Smith, yes
 Mr. Shantel Hilliard, Director - yes
 Mrs. Constance Radcliff, Secretary -yes
 Mr. Ed Williams, VP & Treasurer - yes
 Mr. Micheal Hooks, Director - yes

Reports of the Compliance Office

None

Reports of the Finance and Audit Committee

Move to approve the following by Mrs. Constance Radcliff, Secretary was moved by and second by Mr. Michael Hooks.

1. AP Summary Payment 85,225.43
2. Board approved submission 2022-23 Rent Reimbursement forms when they become available from PDE.

Roll Call:

Dr. Margaret Smith, yes
 Mr. Shantel Hilliard, Director - yes
 Mrs. Constance Radcliff, Secretary -yes
 Mr. Ed Williams, VP & Treasurer - yes
 Mr. Micheal Hooks, Director - yes

SECTION IV: UNFINISHED BUSINESS

Delivered by C Anderson

Wind down update

1. Maintain normal school operations
2. School is now at the closing phase
 - a. School operation hours are now 9am-2pm, Monday - Thursday beginning June 19th. Day off will only be Holidays June 19th 2023, June 3, 2023 & June 4th 2023. 90 day plan June, July and August (See Power Point provided by C. Anderson.)
3. School is no longer generating revenue from Erie School District
4. Student Scholarship would like to continue.

SECTION V: NEW BUSINESS

ERIE SCHOOL DISTRICT MEETING UPDATE

Mrs. Constance Radcliff, report received an email from staff requesting the Board to purchase lunch for staff on the last day at the school. This will be discussed during the Executive Session.

ADJOURNMENT GENERAL SESSION

Move to end regular session at 7:35pm by Dr. Smith was moved by Mrs. C Radcliff and second by Mr. M. Hooks

Roll Call:

Dr. Margaret Smith, yes

Mrs. Constance Radcliff, Secretary -yes

Mr. Ed Williams, VP & Treasurer - yes

Mr. Micheal Hooks, Director - yes